



**ASIC**  
Australian Securities &  
Investments Commission

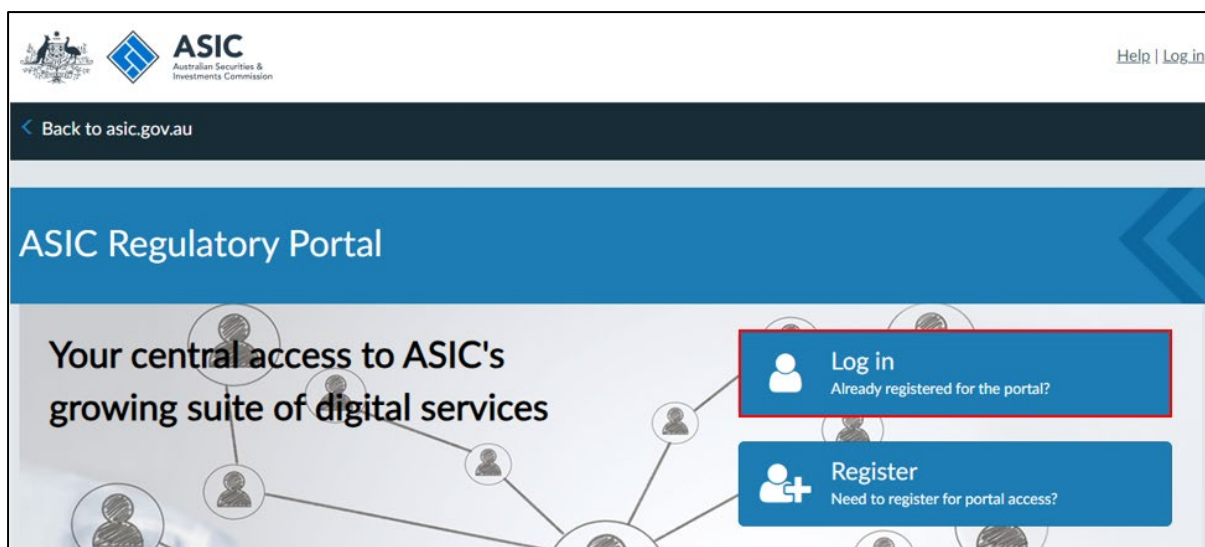
# How to log in

ASIC Regulatory Portal user guide | Version 1.4, May 2025



You will need to first register a username and password before you can log in to the portal – see our [How to register](#) user guide.

1. Go to the [ASIC Regulatory Portal](#).
2. On the portal homepage, click **Log in**.



3. Enter your **Email (Username)** and **Password** in the text boxes on the right-hand side of the screen.

< Back to portal homepage

## Welcome to the ASIC Regulatory Portal

If you haven't signed up for an account yet, please register for access to the portal.

You need to register even if you use our other online services, such as the AFS licensees, Liquidators and ASIC Connect portals.

[Already registered, but didn't receive your confirmation email?](#)

Register

## Log In

Email (Username)

someone@example.com

Password

\*\*\*\*\*

[Forgotten your password?](#)

Log in

4. Click **Log in**.

< Back to portal homepage

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5. You will be prompted to use multi-factor authentication. You can either use email authentication or an authentication app.
6. To use **email authentication**, click the **Send me the code** button to request a one-time code to be sent to your registered email address.

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[Register](#)

## Log In

### Email authentication

Send a one-time code to your registered email.  
To select a different authentication method, click the drop down above.

[Send me the code](#)

Need help? Visit [FAQ: Regulatory portal](#)

Alternatively, if you have set up an **authentication app** in your portal account, click on the **toggle arrow next to the icon** to switch the authentication method.

## Log In

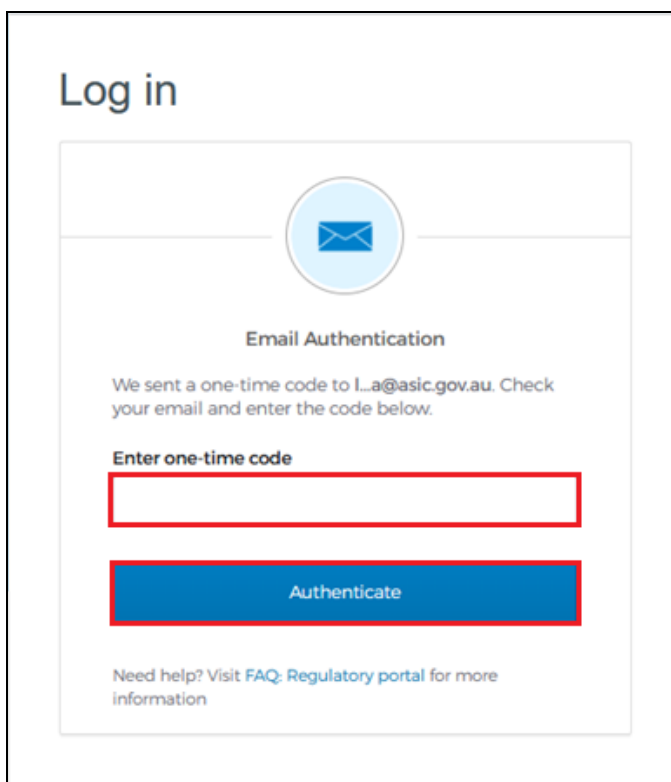
### Select an authentication factor

- [Authentication app](#)
- [Email authentication](#)

[Send me the code](#)

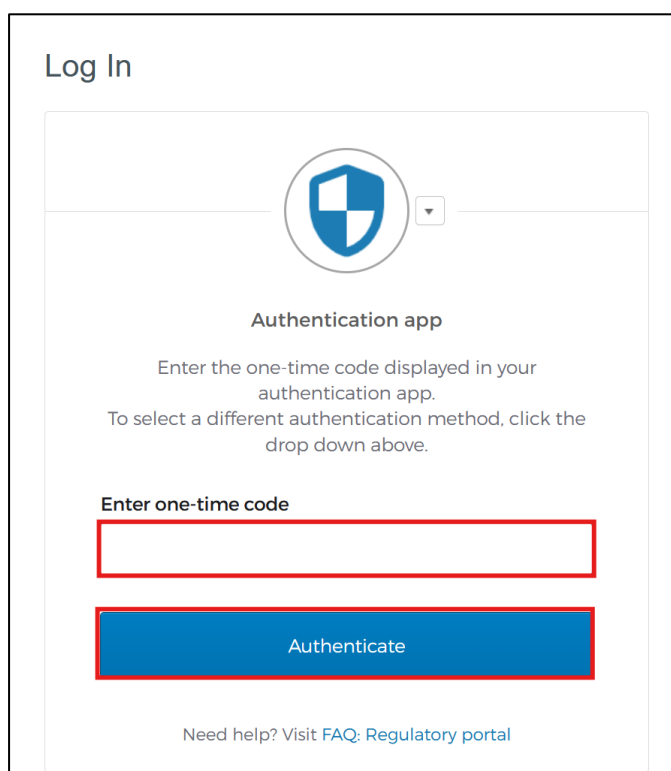
Need help? Visit [FAQ: Regulatory portal](#)

7. If you are using **email authentication**, enter the **one-time code** in the text box on the right-hand side of the screen and click **Authenticate** to complete your log in.




The screenshot shows a 'Log in' interface for email authentication. At the top, there is a blue envelope icon inside a circle. Below the icon, the text 'Email Authentication' is displayed. A message states: 'We sent a one-time code to l...a@asic.gov.au. Check your email and enter the code below.' There is a text input field labeled 'Enter one-time code' with a red border. Below the input field is a blue button labeled 'Authenticate' with a red border. At the bottom, there is a link: 'Need help? Visit [FAQ: Regulatory portal](#) for more information'.

Alternatively, if you are using an **authentication app**, enter the **one-time code** displayed in your app in the text box and click **Authenticate**.



The screenshot shows a 'Log In' interface for authentication app. At the top, there is a blue shield icon inside a circle, followed by a small dropdown arrow. Below the icon, the text 'Authentication app' is displayed. A message states: 'Enter the one-time code displayed in your authentication app. To select a different authentication method, click the drop down above.' There is a text input field labeled 'Enter one-time code' with a red border. Below the input field is a blue button labeled 'Authenticate' with a red border. At the bottom, there is a link: 'Need help? Visit [FAQ: Regulatory portal](#)'.

8. Select an **entity** from your list of current connections to view information and perform tasks for the entity, or click **Connect to an entity** to add another entity connection.



TU

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Select entity

### Who would you like to represent?

Select an entity from the list below or click '+ Connect to an entity' to add another entity.

+ Connect to an entity

Current connections

| Entity name                        | Entity type | ASIC identifier | Messages  | Notices count   |
|------------------------------------|-------------|-----------------|---|---|
| <a href="#">Test User (Myself)</a> | Individual  |                 |  |  |

9. If you are logging into the portal for the first time, you must enter a **Key billing address** and provide the **Billing contacts**, **Official notices contact** and **Industry funding compliance contact**. Once you have entered these details, click **Submit**.



**For security reasons, we recommend that you log out of the portal when you have completed your session.** To log out of the portal, click **Log out**, which is displayed in the top right corner of the screen.