## Document D: Capability declaration

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| Applicant:  |  |

COMMONWEALTH OF AUSTRALIA—STATUTORY DECLARATION

### Statutory Declarations Act 1959

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| Insert the name, address and occupation of person making the declaration | I,make the following declaration under the *Statutory Declarations Act 1959*. |
| Set out the matter declared to in numbered paragraphs | 1. I have read the Form 903AA application for registration as a registered company auditor signed by *[insert name of applicant]* (the ‘Applicant’) and dated *[insert date of application].*
2. I am a *[supervisor, assessor or referee, as applicable]* referred to in the Form 903AA.
3. I have known the applicant for *[insert period of time during which declarant has known the applicant]*.
4. I have read the capability report (*Document C*) made by the Applicant in support of their application for registration as an auditor.1
5. For the audit engagements where I *[supervised, assessed or have provided a referee statement for]* the Applicant, I declare that the information in the capability report is true and correct.
6. I am not aware of any matter, fact or circumstance which the Applicant has not disclosed to ASIC and which might lead me or ASIC to believe that the applicant is not capable of performing the duties of a registered company auditor or is not a fit and proper person to be registered as a registered company auditor.
7. I have never been excluded from practice as an auditor, had my registration as a registered company auditor suspended or been subject to any other disciplinary action by any of the following bodies: ASIC, the Companies Auditors and Liquidators Disciplinary Board, APRA, Chartered Accountants Australia and New Zealand, CPA Australia, the Institute of Public Accountants, the Tax Practitioners Board, and any other body having authority in Australia or elsewhere relating to the registration or disciplining of auditors or liquidators.
8. I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.
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| Signature of person making the declaration |  |
| Insert place, day, month and year | Declared at on of  |
| Signature of person before whom the declaration is madePrint full name, qualification and address of person before whom the declaration is made  | Before me, |

**Notes to Document D: Capability declaration**

The ‘Capability declaration’ is to be signed by each supervisor supporting the examples provided in the ‘Capability report’ (Document C).

A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of four years: see s11 of the *Statutory Declarations Act 1959*.

Chapter 2 of the Criminal Code applies to all offences against the *Statutory Declarations Act 1959*: see s5A of the *Statutory Declarations Act 1959*.

You may reformat the declaration by deleting the margin notes or unnecessary lines or spaces so that it will fit on one page, where possible. If the declaration is more than one page in length, each page of the declaration must be signed by the declarant and witness. You should insert an additional signature block in the footer of each page in that case.